



Notts County Foundation

Inspiring active change

Notts County Foundation (NCF) is the independent **charitable** arm of Notts County FC. For over 30 years, our dedicated team has been using the power of football and the benefits of sport to make a real difference within our local communities.

Our wide range of programmes cover sport, fitness, health, inclusion, NCS and education – transforming the future outlook for many and leading to positive change within people's day-to-day lives.

We take pride in our long-standing affiliation with Notts County FC – a community driven club that has provided fun, enjoyment and a sense of belonging for the people of Nottingham and Nottinghamshire for generations. By working together, we continue to inspire active change for those we serve.

Our mission statement is: **We use the power of sport and physical activity to transform the health and wellbeing of local communities.**

The mission is underpinned by Notts County Foundation's **FIVE** core Values

- **We inspire:** Acting as role models, aiming to bring the best out of people
- **We are Innovative:** Thinking outside the box, making the unachievable happen
- **We are community driven:** Cohesion throughout our networks: participants, staff, funders and local partners
- **We show integrity:** Committed to doing what we said we would do
- **We are ambitious:** striving to grow and achieve.

Our impact on the community will be through the following areas of work:

- Sport and Inclusion
- Health
- Education
- NCS
- The Portland Centre



Job Description

Job Title:	Swim Teacher
Responsible to:	Swim School Coordinator
Location:	The Portland Centre
Salary	£17.83 per hour (Subject to qualification level)
Hours of work	Permanent Term Time Only

Overview of the role

To ensure the safety and enjoyment of everybody participating in swimming lessons. Regularly checking/risk assessing all pool/poolside areas and the efficient organisation of all lessons to the required governing standards. To take responsibility for all aspects of the daily operations of classes, ensuring your classes are varied, organised, safe and fun for all those participating.

Key Accountabilities & Responsibilities

- To work flexibly when required to do so to cover the swimming programme ensuring teaching consistency/results for pupils.
- To communicate, tutor and assist all swim lesson customers for the duration of their time on the lesson programme.
- To develop a friendly but efficient working relationship with the people who use The Portland Centre.
- To work as part of a team to achieve the continued growth of the swimming programme.
- To follow the Swim England framework for teaching swimming and to ensure that all relevant documentation is used and completed as recommended by Swim England.
- Ensure continual assessment of children throughout the lessons according Swim England guidelines.
- To ensure all equipment required for lessons is ready on the poolside before customers arrive for their lessons and that all equipment is returned and stored safely in the correct storage area at the end of each session.
- To show commitment and be responsible for the success of your lessons.
- To keep up to date with Swim England, and other relevant governing bodies regarding industry guidelines.
- To ensure all class assessments and new term moves are completed by the date required.

Training Key Tasks

- To attend regular staff training sessions, be they held in house or externally.
- To maintain and develop own professional knowledge and awareness.

General Duties

- To attend and contribute to regular staff meetings.
- To participate in all staff Notts County Foundation appraisal and supervision processes.
- To follow by Notts County Foundation policies and procedures at all times including Health and Safety, Equal Opportunities and Confidentiality.
- Ensure safeguarding is embedded within the organisation.
- To act as an ambassador for Notts County Foundation at all times and promote the activities of the Notts County Foundation.



- To undertake any other duties and responsibilities required to, commensurate with the grade and level of responsibility for the post.
- To support the delivery of other key areas of the business as required.

Equality, Diversity, and Inclusion

We value the diversity of our staff and welcome applications from people from protected groups under the Equality Act 2010, this specifically includes age, gender, sexual orientation, gender identity/reassignment, race, religion, disability, pregnancy and maternity and marriage and civil partnership.

Safeguarding Statement

Notts County Foundation (NCF) operates a child centred approach to safeguarding and where concerns about the welfare of a child or adult at risk exists, staff will always act in the best interests of the child or adult at risk.

The Foundation fully acknowledges and accepts its responsibility for the well-being and safety of all children and adults at risk engaged in Foundation activities. It is the duty of all staff working at the Foundation to ensure they safeguard children and adults at risk by creating an environment that protects them from harm.

Notts Count Foundation believes that the general wellbeing, welfare, and safety of all children and adults at risk engaged in Foundation activities is of the utmost importance. NCF will fulfil its responsibilities by ensuring it displays best practice in safeguarding matters, carried out in a spirit of partnership and openness with the child or adults at risk, family and the relevant local authority.



Personal Specification

Category	Essential	Desirable
Education/ Qualifications	<ul style="list-style-type: none">Swim England Level 1 or Level 2 Qualification.	<ul style="list-style-type: none">National Pool Lifeguard Qualification.
Experience / Knowledge		<ul style="list-style-type: none">Previous experience of teaching.
Personal Qualities/Attributes	<ul style="list-style-type: none">Enthusiastic and passionate about the development of swimming skills.Excellent communication and organisational skills.	
Special Conditions	<ul style="list-style-type: none">Subject to advance DBS check.	

Our package includes:

- Competitive Salary.
- 20 days of holiday plus 8 public holidays and extra days off during Christmas period.
- 3% employer pension contribution. (upon successful completion of probation)
- Free Gym and Swim membership at The Portland Centre for you and a family member/friend.
- Access to season tickets to Notts County Football Club.
- Personal growth is a key, and we invest in learning and development opportunities.